



ORDINANCE NO. 1347

AN ORDINANCE OF THE CITY OF CIBOLO, TEXAS (CITY) ADOPTING A CONSOLIDATED MUNICIPAL FEE SCHEDULE FOR FISCAL YEAR 2021-2022 FOR PERMITS, LICENSES, APPLICATIONS, CITY UTILITIES, ANIMAL CONTROL AND OTHER CITY SERVICES; DECLARING A PUBLIC PURPOSE; INCORPORATING RECITALS; PROVIDING A REPEALER; PROVIDING FOR SEVERABILITY AND SETTING AND EFFECTIVE DATE.

* * * * *

WHEREAS, the City of Cibolo is in the process of adopting its 2021-2022 fiscal year budget and as part of the process, city staff reviewed its municipal fees and charges and now wishes to recommend to City Council the fees for the upcoming fiscal year; and

WHEREAS, setting forth municipal fees in the single ordinance will eliminate confusion and increase efficiency in conducting municipal business with the City; and

WHEREAS, upon its review, City Council finds these fees to be reasonable and should be adopted for the upcoming fiscal year;

NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CIBOLO, TEXAS

SECTION 1. AUTHORIZATION. The City of Cibolo adopts the fees provided in **Exhibit "A"** hereto as its official fees and charges.

SECTION 2. PUBLIC PURPOSE. The City declares the adoption of its municipal fees and charges for the upcoming fiscal year is in the public interest.

SECTION 3. REPEALER. All ordinances, resolutions, and municipal orders in conflict herewith are repealed to the extent of such conflict.

SECTION 4. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or illegal, such decision shall not affect the validity of the remaining sections of this Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, clause, or


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phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared void; and that in lieu of each clause or provision of this Ordinance that is invalid, illegal, or unenforceable there be added by the Mayor as necessary with the approval of the City Attorney as to form, and as a part of the Ordinance a clause or provision as similar in terms to such invalid, illegal or unenforceable clause or provision as may be possible, legal, valid and enforceable.

SECTION 5. EFFECTIVE DATE. These fees shall become effecting on the first day of the fiscal year, October 1, 2021.

PASSED, ORDERED AND APPROVED THIS 14th DAY OF SEPTEMBER 2021.

By: 
Stosh Boyle
Mayor

ATTEST:



Peggy Cimics
City Secretary



EXHIBIT "A"
FEE SCHEDULE

City of Cibolo Schedule of Fees – 2021-2022

Table of Contents

City Secretary.....A-1
Public Information Requests Liquor Permits
Beer Licenses

Planning and Engineering.....A-2
Building Inspections and Permits Planning and Zoning

Police Department.....A-3

Fire Department.....A-4

Animal Control.....A-5

Drainage and UtilitiesA-6
Park Fees



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Public Information Fees

Description	Cost	Unit
<i>Materials</i>		
Standard Paper Copy	\$0.10	per page
Rewritable CD (CD-RW)	\$1.00	per disc
Non-rewritable CD (CD-R)	\$1.00	per disc
Digital Video Disc (DVD)	\$3.00	per disc
Other electronic media	Actual cost	
Oversize Paper Copy (e.g. 11x17 not including maps)	\$0.50	per page
<i>Specialty Maps</i>		
11" x 17"	\$10.00	
24" x 36"	\$30.00	
Miscellaneous Supplies	Actual cost	
Postage and Shipping Charges	Actual cost	
<i>Labor Charge</i>		
Programming	\$28.50	per hour
Locating, compiling and reproducing	\$15.00	per hour

A labor charge shall not be billed in connection with complying with requests that are for 50 or fewer pages

No sales tax shall be applied to copies of public information

Texas Administrative Code
 Title 1 - Administration
 Part 3 - Office of the Attorney General
 Chapter 70 - Cost of Copies of Public Information
 Rule 70.3 Charges for Providing Copies of Public Information



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Fee Chart for Liquor Permits



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Code	Description of Permits	Authorizing Statute TABC Code	TABC Fees	City of Cibolo Fees	
AW	Manufacturer's Agent's Warehousing Permit	Ch 55	\$1,500	\$750	
A	Agent's Permit	Ch 35	\$20	\$10	
AB	Airline Beverage Permit	Ch 34	\$4,400	\$2,200	
PE	Beverage Cartage Permit	Ch 44	\$40	\$20	
J	Bonded Warehouse Permit	Ch 46	\$300	\$150	
JD	Bonded Warehouse Permit (Dry Area)	Ch 46	\$300	\$150	
B	Brewer's Permit	Ch 12	\$3,000	\$1,500	
DA	Brewer's Self-Distribution Permit	Ch 12A	\$500	\$250	
C	Carrier's Permit	Ch 41	\$60	\$30	
CB	Caterer's Permit	Ch 31	\$1,000	\$500	
TB	Daily Temporary Mixed Beverage Permit (Per Day)	Ch 30	\$50	\$25	
TN	Daily Temporary Private Club Registration Permit	Ch 33	\$50	\$25	
DS	Out-of-State Winery Direct Shipper's Permit	Ch 54	\$150	\$75	
D	Distiller's & Rectifier's Permit	Ch 14	\$3,000	\$1,500	
DK	Distiller's Agent's Permit	Ch 15	\$20	\$10	
FB	Food and Beverage Certificate	Ch 25	\$200	\$100	
BP	Brewpub License	Ch 74	\$1,000	\$500	
FC	Forwarding Center Authority	Rule 35.6	\$2,000	\$1,000	
I	Industrial Permit	Ch 38	\$120	\$60	
E	Local Cartage Permit	Ch 43	\$60	\$30	
ET	Local Cartage Transfer Permit	Ch 42	\$60	\$30	
LP	Local Distributor's Permit	Ch 23	\$200	\$100	
LI	Local Industrial Alcohol Manufacturer's Permit	Ch 47	\$200	\$100	
T	Manufacturer's Agent's Permit	Ch 36	\$20	\$10	
MR	Market Research Packager's Permit	Ch 49	\$200	\$100	
MI	Minibar Permit	51	Original	\$4,000	\$2,000
			1st Renewal	\$3,000	\$1,500
			2nd Renewal	\$2,000	\$1,000
			3rd and All	\$1,500	\$750
MB	Mixed Beverage Permit	28	Original	\$6,000	\$3,000
			1st Renewal	\$4,500	\$2,250
			2nd Renewal	\$3,000	\$1,500
			3rd and All	\$1,500	\$750
RM	Mixed Beverage Permit with FB		Original	\$6,000	\$3,000



		1st Renewal		\$4,500	\$2,250	
		2nd Renewal	28	Ch	\$3,000	\$1,500
		3rd and All		\$1,500	\$750	
		Subsequent Renewals				
LB	Mixed Beverage Late Hours			Ch 29	\$300	\$150
U	Nonresident Brewer's Permit			Ch 13	\$3,000	\$1,500
S	Nonresident Seller's Permit			Ch 37	\$300	\$150
P	Package Store Permit			Ch 22	\$1,000	\$500
PS	Package Store Tasting Permit			Ch 52	\$50	\$25
Q	Wine Only Package Store			Ch 24	\$150	\$75
PT	Passenger Train Beverage Permit			Ch 48	\$1,000	\$500
O	Private Carrier's Permit			Ch 42	\$60	\$30
NE	Private Club Exemption Certificate Permit			Ch 32	\$0	\$0
N	Private Club Registration Permit-Option 1	2 year permit			\$1,500	\$750
		0 to 250 Members				
		251 to 450 Members			\$2,700	\$1,350
		451 to 650 Members			\$3,900	\$1,950
		651 to 850 Members			\$5,100	\$2,550
		851 to 1000 Members			\$6,000	\$3,000
		Over 1000 Members	32	Ch	\$6 Per Member	\$3 per member
N	Private Club Registration Permit-Option 2	Original			\$7,000	\$3,500
		1st Renewal			\$5,500	\$2,750
		2nd and All		Ch	\$4,000	\$2,000
		Subsequent Renewals	32			
NB	Private Club Beer and Wine Permit			Ch 32	\$3,000	\$1,500
NL	Private Club Late Hours Permit			Ch 32	\$1500	\$750
L	Private Storage Permit			Ch 45	\$200	\$100
PR	Promotional Permit			Ch 50	\$600	\$300
K	Public Storage Permit			Ch 45	\$200	\$100
W	Wholesaler's Permit			Ch 19	\$3,750	\$1,875
X	General Class B Wholesaler's Permit			Ch 20	\$600	\$300
LX	Local Class B Wholesaler's Permit			Ch 21	\$150	\$75
PB	Passenger Bus Beverage Permit			Ch 48A	\$1000	\$500
V	Wine and Beer Retailer's Permit Excursion Boat			Ch 25	\$260	\$130
Y	Wine and Beer Retailer's Permit Railway Car (Fee - Per Car)			Ch 25	\$60	\$30
Z	Wine Bottler's Permit			Ch 18	\$450	\$225
G	Winery Permit			Ch 16	\$150	\$75
GF	Winery Festival Permit			Ch 17	\$100	\$50
GS	Winery Storage Permit			Ch 45	\$200	\$100

Fee Chart for Beer Licenses

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Surcharges are subject to annual change.

Code	Description of Licenses	Authorizing Statute TABC Code	TABC Fees	City of Cibolo Fees	
BK	Agent's Beer License	Ch 73	\$20	\$10	
BC	Branch Distributor's License	Ch 66	\$150	\$75	
BB	General Distributor's License	Ch 64	\$600	\$300	
BI	Importer's License	Ch 67	\$40	\$20	
BJ	Importer's Carrier's License	Ch 68	\$40	\$20	
BD	Local Distributor's License	Ch 65	\$150	\$75	
BA	Manufacturer's License	Ch 62	1st Establishment	\$1,500	\$750
			2nd Establishment	\$3,000	\$1,500
			3rd, 4th, & 5th Establishments	\$8,550	\$4,275
			Excess of 5 Establishments	\$16,800	\$8,400
DB	Manufacturer's Self-Distribution License	Ch 62A	\$500	\$250	
MW	Manufacturer's Warehouse License	Ch 62.13	\$600	\$300	
BS	Nonresident Manufacturer's License	Ch 63	\$1,500	\$750	
FB	Food and Beverage Certificate	Ch 25	\$200	\$100	
BP	Brewpub License	Ch 74	\$1,000	\$500	
BF	Beer Retailer's Off Premise License	Ch 71	\$120	\$60	
BE	Retail Dealer's On-Premise License <i>(Excluding BEXAR, DALLAS, HARRIS, TARRANT Counties)</i>	69 Ch	\$300	\$150	
BE	Retail Dealer's On-Premise License	69 Ch	Original	\$2,000	\$1,000
	<i>(BEXAR, DALLAS, HARRIS, TARRANT Counties)</i>		Renewal	\$1,500	\$750
BL	Retail Dealer's On-Premise Late Hours License	Ch 70	\$500	\$250	
SL	Storage License	Ch 75	\$400	\$200	
BH	Temporary License	Ch 72	\$30	\$15	
HP	Temporary Wine and Beer Retailer's Permit	Ch 27A	\$30	\$15	
SB	Special Three-Day Wine and Beer Permit	Ch 27B	\$30	\$15	
CA	Temporary Auction Permit	Ch 53	\$25	\$13	
BG	Wine and Beer Retailer's Permit <i>(Excluding BEXAR, DALLAS, HARRIS, TARRANT Counties)</i>	25 Ch	\$350	\$175	
BG	Wine and Beer Retailer's Permit	25 Ch	Original	\$2,000	\$1,000
	<i>(BEXAR, DALLAS, HARRIS, TARRANT Counties)</i>		Renewal	\$1,500	\$750
BQ	Wine and Beer Retailer's Off-Premise Permit	Ch 26	\$120	\$60	
WP	Water Park Permit	Ch 56	\$60	\$30	



Building Inspections and Permitting Fees

Residential Building Permit Fee

\$75.00 for issuing the permit plus:

Minimum Permit Fee		\$75.00
New Single Family Residential (one & two family dwellings)	per square foot	\$0.75
New Accessory Structures	per square foot	\$0.75
Remodels / Additions	per square foot	\$0.75

Residential Plan Review Fee 50% of Building Permit Fee

Commercial Building Permit Fee

Commercial Building valuation shall be based on the greater amount of either contract value or \$100.00 per square foot.

Alterations / Tenant Finish Out permit valuation = contract value

Commercial Plan Review Fee 50% of Building Permit Fee

\$75.00 for issuing the permit plus:

Valuation	Permit Fee Schedule
\$1 to \$500	\$25
\$501 to \$2,000	\$25 for the first \$500, plus \$10 for each additional \$100 or fraction thereof, to and including \$2,000
\$2,001 to \$50,000	\$175 for the first \$2,000, plus \$10 for each additional \$1,000 or fraction thereof, to and including \$50,000
\$50,001 to \$250,000	\$655 for the first \$50,000, plus \$9 for each additional \$1,000 or fraction thereof, to and including \$250,000
\$250,001 to \$500,000	\$2,455 for the first \$250,000 plus \$8 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$4,455 for the first \$500,000, plus \$7 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001 to \$5,000,000	\$7,955 for the first \$1,000,000, plus \$4 for each additional \$1,000 or fraction thereof, to and including \$5,000,000



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1,501 to 2,000 square feet	\$232.78
2,001 to 2,500 square feet	\$259.56
2,501 to 3,000 square feet	\$286.34
3,001 to 3,500 square feet	\$313.12
3,501 to 4,000 square feet	\$339.90
4,001 to 4,500 square feet	\$366.68
4,501 to 5,000 square feet	\$393.46
Over 5,000 square feet	\$393.00 + \$26.00 for each additional 500 square feet or portion thereof.

Heating and Air Conditioning (Mechanical) Permit

Issue Permit (Base Fee):	\$77.25
Heating and Cooling Unit - New Construction (each)	\$12.36
Heating and Cooling Unit - Replacement (each)	\$25.75
Duct Outlet (each)	\$7.21
Refrigeration Unit - Commercial (each)	\$25.75
Exhaust Hood, Make up Air, or Exhaust Duct - Commercial (each)	\$32.50

Plumbing Permit

Issue Permit (Base Fee):	\$77.25
Fixtures (i.e. bathtub, sink, lavatory, shower, outside hose bib etc.) (each)	\$5.67
Water Heater - New Construction (each)	\$12.36
Water Heater - Replacement (each)	\$25.75
Water Softener (each)	\$25.75
Reverse Osmosis (each)	\$25.75
Combination Water Softener and Reverse Osmosis (each)	\$36.05
Gas Piping - Up to 5 Openings	\$25.75
Additional Gas Openings (each)	\$5.15
Gas Test (each)	\$25.75
Lint, Grease, or other type of Interceptor / Tank (each)	\$36.05
Under Slab Plumbing Repairs	\$61.80

Underground Waterline (Domestic / Fire)

Commercial	\$100.00
Residential	\$15.00

Sewer

Commercial	\$100.00
Residential	\$15.00

Medical Gas

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(Oxygen - O2; Nitrous Oxide - N2O; Medical Compressed Air - MedAir;
Nitrogen - N2; Vacuum - Vac; Carbon Dioxide - CO2; Helium - He)

Issue Permit (Base Fee)	\$75.00
Med Gas Piping - Up to 5 Openings	\$25.00
Additional Med Gas Openings (each)	\$5.00

Reclaim Water Line Openings

Issue Permit (Base Fee)	\$75.00
Reclaim Water Piping - Up to 5 Openings	\$40.00
Additional Openings (each)	\$5.00

Certificate of Occupancy (commercial)

Certificate of Occupancy (Building inspection included)	\$250.00
Failure to obtain a Certificate of Occupancy	\$500.00

Miscellaneous

Building Fees

Any Permits not reflected or related to the schedule: \$75.00

Fence Permit (residential, commercial) \$50.00

Fuel Tanks and related equipment and piping \$50.00 + \$100.00 per tank

Foundation Repair (residential) \$225.00

Residential Reroofing (repair or replacement) \$75.00

Manufactured Homes / Mobile Home Placement \$100.00
(Placement - to include stairs and decks, Additional permits for utility hook ups is required)

Outdoor Structures

Shed - Pre-Assembled (flat fee) \$75.00

Outdoor Structures - 100 to 250 square feet (flat fee) \$125.00

Outdoor Structures - Larger than 250 square feet (flat fee) \$250.00

(Outdoor structures include, but not limited to, site built sheds, decks, concrete slabs, pergolas, covered patios etc.)

Sheds 100 square feet or less and portable do not require a permit.

Portable Storage Unit - (Up to 90 Days) \$75.00

(If an extension is needed, it will be on a case by case basis and will require a new permit.)

Exception: Storage units for moving and kept on site for no more than 14 days shall not require a permit.



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Moving Permit (Moving - any Building or Structure) \$100.00

Swimming Pools
Inground Pool \$500.00
Inground Pool Plan Review Fee \$250.00
Above ground pool \$150.00

Spa Placement \$25.00

Additional Fees

Move in prior to Certificate of Occupancy (residential): \$500.00 Per Day

Permit Renewal: 100% of original Permit Fee
Note: This would be applicable for temporary permits that expire and are renewed / extended. A Plan Review would only be charged if there were changes to the original description of work.

Re-Review Fee: \$150.00
Note: This fee will apply to reviews after the original review has been completed.

Re-Inspection Fee:
For each failure - per trade
1st Failure - \$75.00
*\$100 under slab
2nd Failure - \$100.00
*\$150 under slab
Each Additional - \$200.00

Note: If re-inspection has been called for and the second inspection revealed original turn down items have not been corrected in part or in whole, in addition to the above fees, a seventy-two (72) hour notice of inspection will be required before another inspection will be conducted.

Proceeding without the proper Inspection: \$150.00 + Failure Fee

Lost Plan Fee: \$50.00
If original field set is lost, misplaced, stolen or tampered with in any way, the builder must request a new field set from the City of Cibola.

Refunds: Minus Plan Review Fee
Building and Trade permit refunds
(no refund if work began or if permit expired)



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Permits which do not require a Plan Review Fee \$25.00 Admin Fee

Starting work before permit issued (Residential and commercial):
The fee is 2.5 (250%) times the fee of the total original permit fee (to include the permit fee and plan review fee)

Failure to Comply: \$200.00

Any person who shall continue any work after having been served with a Stop Work Order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine of \$200.00

Failure to schedule required inspection(s): \$50.00

Any person/company who fails to schedule a required inspection(s) within 180 days of permit issuance for work described by a permit. No additional permits will be issued to any person/company who has more than one (1) expired permit.

Demolition Permit

Single Family Dwellings, including detached accessory structures (residential in nature) \$85.00

Other than single family dwellings, for the first (1st) unit \$100.00

Commercial single story \$100.00

Commercial two & three story \$200.00

Commercial over three stories \$300.00

Irrigation Permit

Issue Permit (Base Fee): \$75.00

Irrigation System - Residential - 1 and 2 Family Dwellings \$50.00

Irrigation System - Commercial \$100.00

Backflow Preventer - 2" or less \$20.00

Backflow Preventer - Greater than 2" \$25.00

Residential - 1 & 2 Family Dwellings - No Plan Review fee

Commercial Plan Review Fee - 1/2 of the total permit

Fire Alarm Permit

Issue Permit (Base Fee): \$75.00

Switch, Jack, Data Connection, Device, Sensor, Relay, Module etc. (each) \$0.50

220v Appliance Outlet or Disconnect (each) \$4.00

Main Panel or Sub Panel (each) \$10.00

Motor Load of 1 hp and larger (each) \$10.00

Plus 1/2 of the total permit for Plan Review



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Fire Sprinkler/Suppression Permit

Issue Permit (Base Fee):	\$75.00
Fire Pump (each)	\$20.00
Fire Sprinkler System (each)	\$35.00
Fixed Suppression Systems (each)	\$25.00
Fire Sprinkler Head or Similar Device (each)	\$0.60
Backflow Preventer - 2" or less (each)	\$20.00
Backflow Preventer - Greater than 2" (each)	\$25.00

Plan Review - 100% of the total permit

If Fire Alarm/Fire Sprinkler plans are reviewed by a 3rd party and work begins without a permit, a non-compliance fee of \$250.00 will be assessed.

Site Development

Permit

Issue Permit \$75.00 + 0.010 times the value of the contract
Value to include all work, materials, profit, overhead.

Any changes that decrease the original contract will not be considered for refund.

Change orders that exceed the original contract must be permitted based on the same fee structure.

Sign

Permi

t:

Annual Billboard Permit - Payable January 1st of each year	\$100.00
Illuminated Sign (each)	\$115.00
Non-Illuminated Sign (each)	\$75.00
Replacement Sign - Same Mounts (each)	\$50.00
Banner or Temporary Sign (each)	\$50.00
Flagpole (each)	\$50.00
Master Sign Program	\$1,000.00
Master Sign Program Revision (each)	\$500.00
Public Notification Signage (Rezoning, Variance, Replat, Annexation)	\$65.00
Variance Process (each)	Pre - \$250.00
	Post- \$500.00



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FOOD AND BEVERAGE FEES:

Annual Health Permit

Level 3	Restaurants or Retail Establishments with on-site cooking, schools etc.		
	a) Gross Sales of \$0.00 to \$99,999.99		\$195.00
	b) Gross Sales of \$100,000.00 or more		\$245.00
Level 2	Daycares without on-site cooking, Bars, Nightclubs etc.		\$150.00
Level 1	Retail Establishments with pre-packaged foods; to include hot dog rotisseries, and Mobile Vendors		\$95.00
	Temporary Permits		\$55.00
	Event Permit		
	a) 1 - 3 vendors, per vendor		\$45.00
	b) 4 or more vendors, per vendor		\$35.00
	Follow up Inspection		\$65.00

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ZONING AND DEVELOPMENT FEES

Application Type		Related Fees
Pre-Application Meeting	Per Meeting with Staff	\$0 First \$100 Second \$100 Subsequent
Discussion Only Agenda Item	City Staff Fee	\$200
Voluntary Annexation	<i>(temporary agriculture zoning)</i>	\$0
	<i>(permanent zoning request)</i>	\$750
Non-Annexation Agreement		\$200
<u>Zoning Applications:</u>		
Conditional Use Permit (CUP), Planned Unit Development (PUD) and Zoning Change	0 to 2 acres	\$750 + \$25/acre
	2+ to 5 acres	\$1,000 + \$25/acre
	5+ to 20 acres	\$1,500 + \$25/acre
	20+ to 50 acres	\$2,000 + \$20/acre
	50+ to 100 acres	\$3,000 + \$20/acre
	100+ acres	\$4,000 + \$15/acre
	PUD	As above + \$1,200
	CUP/PUD Amendment <i>(per amended acreage)</i>	50% of zoning fee <i>The maximum zoning, PUD & CUP fee shall not exceed \$7,500, excluding any additional fees for any other application listed heron.</i>
Detail PUD		\$1,500
Detail PUD Amendment		\$750
Vested Rights Petition	City Attorney and Staff Fees	\$2,500 + Attorney Fees
Development Rights Determination	City Attorney and Staff Fees	\$2,500 + Attorney Fees
Zoning Verification Letter	City Staff Fee	\$150



Development Applications:

Land Study Master Plan Mixed Use Concept Plan Amendment to: Land Study, Master Plan, Mixed Use Concept Plan

Any Site Plan 0-2 acres	\$750 + \$15/DU and/or \$50/acre <i>Dwelling Unit (DU) per residential and/or acres per non-residential</i>	
All other Site Plans	\$1,200 + \$15/DU and/or \$50/acre <i>Dwelling Unit (DU) per residential and/or acres per non-residential</i>	
<i>With a maximum fee of \$5,000 excluding additional fees for any item listed in this section below.</i>		
Appeal of Denied Site Plan to the P&Z Commission	Additional \$1,000	
	\$1,500 + Consultant Fee	
	\$1,500	
	\$1,500	
	\$500	
Tree Deferral (postponement of tree mitigation to a later phase)	\$500	
Tree Removal Permit	\$50	
Tree Affidavit	\$50	
<i>Tree Removal Permit (UDC 17.2.E.5):</i>		
<i>Diameter of Existing Tree (DBH)</i>	<i>Tree Replacement Ratio (inches)</i>	<i>Tree Replacement Fee (per inch)</i>
8 to 19.99 inches	1.0	\$150.00
20 to 23.99 inches	2.0	\$300.00
24 inches and larger	3.0	\$450.00
Variance & Waiver Applications:		
Zoning Variance	Pre-Development Post-Development	\$500 each variance \$1,500 each variance 50% reduced for homestead *Proof of ownership required



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All other Variance Applications

Variance to Design & Construction Manual

Pre-Development
Post-Development

\$300 each variance
\$500 each variance
50% reduced for homestead
**Proof of ownership required*

Each Exception

\$1,200 first
\$500 each additional

Variance fee may be reduced 50% for requests that result from actions of previous owners of an affected property, i.e. private access easement.

Vested Rights Petition

City Attorney and Staff Fees

\$2,500 + Attorney Fees

Development Rights Determination

City Attorney and Staff Fees

\$2,500 + Attorney Fees

City Plan

Amendment:

City Future Land Use Map (FLIM) Future Thoroughfare Plan (FTP) Unified Development Code (UDC)

\$500

Future Land Use Map (FLUM) Future Thoroughfare Plan (FTP) Unified Development

\$500

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<p>Code (UDC)</p> <p>Future Thoroughfare Plan (FTP) Unified Development Code (UDC)</p>	<p>\$500</p>										
<p>Unified Development Code (UDC)</p>	<p>\$500</p>										
<p><u>Plat Related Applications:</u> Minor Plat and/or Amended Plat <i>(Administratively reviewed & approved)</i></p>	<table border="0"> <tr> <td data-bbox="511 1029 950 1071">Single & Two-Family Residential</td> <td data-bbox="950 1029 1583 1071">\$500 + \$20/DU</td> </tr> <tr> <td data-bbox="511 1102 950 1186">Non-residential, Mixed Use, Other residential</td> <td data-bbox="950 1102 1583 1186">\$750 + \$25/acre</td> </tr> </table>	Single & Two-Family Residential	\$500 + \$20/DU	Non-residential, Mixed Use, Other residential	\$750 + \$25/acre						
Single & Two-Family Residential	\$500 + \$20/DU										
Non-residential, Mixed Use, Other residential	\$750 + \$25/acre										
<p>Redline Amended Plat <i>(Administrative or P&Z approval prior to recordation)</i></p>	<p>50% of Amended Plat Fee</p>										
<p>Preliminary Plat, Final Plat, Replat, Development Plat</p> <p><i>All plats require Consultant Fee</i></p> <p><i>A replat that requires a public hearing must pre-pay</i></p> <p><i>Preliminary/Final Plats pay full plat fees and only one consultant fee</i></p>	<p><u>Single and Two Family Residential</u></p> <table border="0"> <tr> <td data-bbox="511 1438 950 1480">0 to 5 acres</td> <td data-bbox="950 1438 1583 1480">\$750 + \$25/DU</td> </tr> <tr> <td data-bbox="511 1480 950 1522">5+ to 10 acres</td> <td data-bbox="950 1480 1583 1522">\$1,000 + \$25/DU</td> </tr> <tr> <td data-bbox="511 1522 950 1564">10+ to 20 acres</td> <td data-bbox="950 1522 1583 1564">\$1,250 + \$25/DU</td> </tr> <tr> <td data-bbox="511 1585 950 1627">20+ to 50 acres</td> <td data-bbox="950 1585 1583 1627">\$1,500 + \$25/DU</td> </tr> <tr> <td data-bbox="511 1627 950 1669">50+ acres</td> <td data-bbox="950 1627 1583 1669">\$2,000 + \$25/DU</td> </tr> </table> <p>Other and Non-Residential, Mixed Use, PUD</p> <p>\$1,500 + \$25/DU and/or \$50/acre <i>Dwelling Unit (DU) per residential and/or acres per non-residential</i></p>	0 to 5 acres	\$750 + \$25/DU	5+ to 10 acres	\$1,000 + \$25/DU	10+ to 20 acres	\$1,250 + \$25/DU	20+ to 50 acres	\$1,500 + \$25/DU	50+ acres	\$2,000 + \$25/DU
0 to 5 acres	\$750 + \$25/DU										
5+ to 10 acres	\$1,000 + \$25/DU										
10+ to 20 acres	\$1,250 + \$25/DU										
20+ to 50 acres	\$1,500 + \$25/DU										
50+ acres	\$2,000 + \$25/DU										



	Construction Plan Review	\$100
Conveyance Plat or Legal Instrument	Each	\$500
Plat Recordation	Guadalupe County Recordation Fee	As required by Guadalupe County
	Cibolo Recordation Fee	\$150/plat
Floodplain Permit	Residential	\$50
	Non-Residential	\$150
CLOMR		\$200
LOMR without CLOMR		\$200
LOMR with CLOMR		\$200
LOMA		\$100
Flood zone verification letter		\$25
Master Drainage Plan	<i>With PUDs and Master Plans</i>	\$200
Traffic Impact Analysis Study Review		\$200
TIA Revision Review		\$100
TIA Scoping Meeting		\$0
<u>Construction Inspections</u>		
Preliminary and Final Acceptance	1st Walkthrough	No Charge
	2nd Walkthrough	\$50 + \$25 per staff member present
	3rd Walkthrough	\$100 + \$25 per staff member present
	4th Walkthrough	\$300 + \$25 per staff member present
	Any additional	\$300 + \$25 per staff member present
Site Inspection i.e. SWPPP, Density, Sewer, Water	1st Inspection	No Charge
	2nd Inspection/Any additional	\$100 per inspection
3rd Party Testing or Services		To be determined. If fees accrued, will be back billed to the development representative.
Park Land & Improvement Fees	Park Land Fees paid by developer (at platting)	\$600 per single or two-family unit or Council approved 8% Park Land dedication



	Park Improvement Fee paid by builder (at bldg permit)	\$600 per single or two-family unit or Council approved 8% dedication
	Park Land & Improvement Fees by developer/builder of Multi-Family	\$400/Dwelling Unit
City Agreements:		
Public Improvement Agreement		\$1,500 + \$100/acre
Development Agreement		<i>Max \$4,000 + City Attorney Fees</i>
Other Agreements	Amendment to an Agreement	<i>50% of Agreement fee</i>
Consultant Fees:		
Review of construction plans, reports, drainage studies, TIAs & any other documents associated with plats, site plans, mixed use concept plans or special legal instruments or submittals as necessary per application submitted	Professional fees as billed by Engineering and Planning consultants, or any consultant utilized by the City to review development applications	Direct billing with consultant.
Legal Fees:		
All legal fees incurred by the City in the review, preparation and/or amendment of any legal document associated with a development application i.e. Private Street Agreement or Public Infrastructure Agreement.	City Attorney	Reimbursement due to City based on actual legal fees incurred by the City.
Public Notification Fees:		
All fees associated for the cost of publication, site signage & public notice by certified mail.		Reimbursement due to City based on actual notice fees.
Extension of Time:		
Fee may be waived by the City Council if extension is requested prior to any approval expiring & subject to the applicant proving cause for the extension. Granting an	Each	\$2,000

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extension of time, the applicant will be subject to new UDC regulations & standards adopted by the City.

Postponement: on a posted agenda for which a public hearing was scheduled. Applicant shall be required to pay the cost for additional notice and legal publication.

\$1,000 + new notice publication & mailing

Codes, Manuals, Maps
 Unified Development Code (UDC), Cibolo Design & Construction Manual, Comprehensive/Master Plan, Parks Master Plan, Zoning Map, City Limits/ETJ Map, Other

Electronic Transfer	Free
24 x 36 Color Map Print	\$30
11 X 17 Color Map Print	\$10

Custom Map Request (GIS Fees)

Minimum 1/2 hour	\$40 Per hour
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CIBOLO POLICE DEPARTMENT - MISC. FEE'S

A-3

A. Finger Prints.

Per Card \$10.00

B. City Solicitor Permits. Note: All Fee's Are Per Permit and Per Individual.

Background Check \$10.00

Permit (Original) - Note: Permit is Valid for Six (6) Months From Date Issued \$45.00

Permit (Renewal) - For an additional 6-month period if renewed w/in 60 days of original permit expiration date. If original permit expired more than 60 days, the permit will be treated as a new permit application and other fees will apply. \$45.00

Replacement/(Lost, Stolen, Illegible) Solicitor Badge \$10.00

Canvasser Badge (Good for 30 Days - For Material Handout - No Public Contact) \$10.00

C. Police Reports and Other Documentation.

Police Report Copies (per page) \$0.10

CD/DVD Copies \$1.00

Accident/CRASH Reports \$6.00

Body-worn camera video or audio recording (per recording) \$10.00

Body-worn camera video or audio recording (per minute of recording) \$1.00

D. Background Checks.

\$10.00

E. Clearance Letters.

\$10.00

F. Alarm Permits.

1. Residential (Home) Alarm System

 a. Initial Permit \$25.00

 b. Renewal for 1 Year \$15.00

 c. Renewal for 3 Years \$30.00

2. Commercial Facility \$50.00

3. Financial Institution \$100.00

4. Educational or Governmental Institution No Fee

5. Late Fee \$10.00

6. False Alarms (Per Each Alarm Activation)

 a. 4 - 5 Within Any 12 - Month Period \$50.00

 b. 6 - 7 Within Any 12 - Month Period \$75.00

 c. 8 or More Within Any 12 - Month Period \$100.00

 d. Permit Re-instatement \$25.00

6. Monitoring Company Failure to Verify - Per Incident \$100.00

 a. Appeal Fee Per Appeal \$25.00



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- 7. Use of a Non-permitted Alarm System Per Incident \$100.00
- 8. Use of Alarm System During Alarm Permit Suspension, Per Alarm \$200.00
- 9. Failure to Comply With or Violation of Section 26 - 70 Per Incident \$200.00

F. Payment By Credit/Debit Card Usage Fee. 3% of Amt.

G. Officer Provided Off-Duty Stand-By/(Security).

Per Officer per hour. (4 hour minimum required) \$35.00
 Note: When alcohol is to be served at event: (a.) Less than (<) 100 guests = Security is not needed (b.) Greater than (>) 100 guests = Security is automatically needed

H. Officer/Vehicle for Emergency Call-Out

Per Lieutenant per hour \$49.00
 Per Sergeant per hour \$41.00
 Per Officer per hour \$32.00
 Police Vehicle per hour per Vehicle \$16.00



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Fire Department Service Fees

A-4

Fire Department Response Fees:*

1. Interstate Highway Response	\$375.00	per Hour or Fraction Thereof per Incident
2. Swift Water / Flood Response	\$575.00	per Hour or Fraction Thereof per Incident
3. Haz-Mat Response	\$575.00	per Hour or Fraction Thereof per Incident
Use of Absorbents	\$25.75	per bag or Fraction exceeding one bag
Use of Foam / Bio.	\$120.75	Up to 5 Gallons; \$ 21.50 per Gallon Thereafter
Special Supplies and Disposable Supplies (e.g. absorbent pads, booms, disposable coveralls, gloves, brooms, and similar)		Actual Cost + 3 %
4. Natural Gas Main / Service or LP-Gas Leak Response	\$275.00	per Hour or Fraction Thereof per Incident
5. Other Utility Response	\$150.00	per Hour or Fraction Thereof per Incident
6. Elevator Rescue Response	\$150.00	per Incident (2nd and Subsequent response per year)
7. Unwarranted and False Alarm Response	\$100.00	per Incident (3rd and Subsequent response per year)
8. Fire Watch		
Personnel, Firefighter	\$23.50	per Person per Hour
Personnel, Officer	\$33.50	per Person per Hour
9. Railway Incident Response	\$250.00	per Hour or Fraction Thereof per Incident
10. Technical Rescue Response	\$250.00	per Incident
11. Special Events		Calculated as Itemized Response

Fire Department Equipment Usage Fees:*

1. Command Vehicle	\$75.00	per Hour or Fraction Thereof
2. Fire Marshal Vehicle	\$75.00	per Hour or Fraction Thereof
3. Class A Pumper	\$275.00	per Hour or Fraction Thereof
4. Aerial Apparatus	\$325.00	per Hour or Fraction Thereof
5. Tanker Apparatus	\$200.00	per Hour or Fraction Thereof
6. Brush Truck	\$200.00	per Hour or Fraction Thereof
7. Rescue Boat	\$150.00	per Hour or Fraction Thereof
8. Rehab Unit	\$100.00	per Hour or Fraction Thereof
Use of City Loader /		
9. Tractor	\$375.00	per Hour or Fraction Thereof
10. Apparatus on Standby		three quarter the Hourly Rate

Fire Department Equipment Replacement Fees:*

1. Damaged or Contaminated Protective Clothing, Gear, Equipment, Tools,	Actual Cost + 3 %
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- Hoses, Apparatus, and similar.
Requiring replacement.
- 2. Broken or Damaged Equipment,
Tools, Apparatus, and similar.
Capable of being repaired.

Actual Repair Cost + 10 %

Itemized Response:

* The City has the option to bill each incident as an independent event with custom assessment rates, for each incident using, itemized rates deemed usual, customary, and reasonable. These incidents will be billed, itemized per apparatus, per personnel, plus products, supplies, and equipment used.

Residential Response:

Calls for service at residential structure fires shall not be subject to any fees.

Fire Flow Tests:

- | | | |
|---|-----------|--|
| 1. Report with Actual Flow Test Performed | \$ 150.00 | Flowing one Hydrant |
| 2. Flowing of Additional hydrants | \$ 50.00 | Each Additional Hydrant |
| 3. Same Day Flow Test | \$ 100.00 | Additional Fee per Fire Flow Test
Current Reports on File (Less than one
year old) |
| 4. Report Pulled from Files | \$ 25.00 | |

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ANIMAL CONTROL SERVICES

A-5

A. Pet Registration.

Current Rabies Vaccination and Micro-chipped	Free/No Cost
Re-Registration due to a Lapse in Rabies Vaccination	\$5.00
Micro-Chip Implant	\$15.00

B. Impoundment Fee(s). Must be paid for each animal captured. Any animal impounded without registration or current Rabies Vaccination, owners or caretakers will be issued citations for any and all violation(s).

Altered dog or cat (1st Impoundment)	\$30.00
Altered dog or cat (2nd Impoundment)	\$54.00
Unaltered dog or cat (1st Impoundment)	\$44.00
Unaltered dog or cat (2nd Impoundment)	\$66.00
Fowl or other Small Animal	\$25.00
Zoological and/or Circus Animal	\$100.00

C. Boarding Fee's. Paid for ea. Day and for ea. Animal Confined by Animal Shelter or Contractor.

Dog or cat per Day of Confinement	\$12.00
Fowl or other Small Animal	\$8.00
Zoological and/or Circus Animal	\$300.00
Dog or cat per day of Confinement Due to Owner Incarceration	\$10.00

D. Voluntary Relinquishment of Ownership (No livestock will be taken in). "Owner Surrenders" will be taken only when the Municipal Shelter has available space.

Unaltered dog or cat	\$50.00
Altered dog or cat	\$40.00
Other animal (no livestock)	\$35.00
Euthanasia Request (If requested, this fee is in addition to the surrender fee.)	\$40.00

E. Live Trap Rental and Fee(s)

Trap Deposit	\$40.00
Daily Rental	\$2.00
Trap Replacement	\$125.00

F. Adoption Fee(s)

Feline Adoption	\$100.00
Canine Adoption	\$125.00
Other Animal Adoption	\$35.00

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G. Dangerous Dog Permit \$125.00

H. Excess Animal Permit \$45.00

**Fine Schedule as Established by the City Council of Cibolo,
Texas**

Minimum Penalty Schedule

1. Invalid Rabies Vaccination	\$50.00
2. Unregistered Animal	\$30.00
3. Animal Free of Restraint	
a. Unaltered dog or cat	\$100.00
b. Altered dog or cat	\$75.00
c. Any Other Animal (Other than Livestock)	\$50.00
d. Livestock	\$100.00
4. Excess Animals, per Animal Over the Limit	\$30.00
5. Improper Care Causing Suffering	\$150.00
6. Animal Abandonment	\$150.00
7. Improper Tethering	\$85.00
8. Failure to Sterilize Animal	\$175.00
9. Unconfined and/or Non-muzzled Dangerous Animal	\$200.00
10. Failure to Surrender Animal for Rabies Quarantine	\$200.00
11. Unlawful Harboring of a Vicious/Dangerous Animal	\$200.00



DRAINAGE AND UTILITY FEES

A-6

Public Works Call-Out Fee

When assisting Emergency Response Teams	Hourly Pay Rate X 1.5 per man
Street Sweeper - during normal working hours*	\$50.00 per hour
Street Sweeper - after normal working hours*	\$90.00 per hour
*1 hour minimum and billed in 1-hour increments	

Drainage Rates

\$6.00 per ERU

Single Family Residential:

Small (<2218 sq ft impervious area)	0.7 ERU
Average (2218 - 3716 sq ft impervious area)	1.0 ERU
Large (3717-8000 sq ft impervious area)	1.5 ERU
Rural Lot (>8000 sq ft impervious area)	2.0 ERU

Commercial: ERU = Impervious area/2889 sq ft (minimum 1.0 ERU, maximum capped at 125 ERU)

Chipper Service

\$0.50 per month

Water Rates

Residential:

	1,200 gallons or less (special rate)		\$12.50
	Over 1,200 gallons (base rate)		\$25.50
Tier 1	1,201 to 7,000	additional	\$5.58 Per Tgal
Tier 2	7,001 to 15,000	additional	\$7.11 Per Tgal
Tier 3	15,001 to 30,000	additional	\$8.63 Per Tgal
Tier 4	30,001 to 50,000	additional	\$10.15 Per Tgal
Tier 5	Over 50,000	additional	\$12.69 Per Tgal

Multifamily:

	First (1,000 gallons x LUE) based on Meter Size (below)		
Tier 1	1,001 to 7,000 (x LUE)	additional	\$5.58 Per Tgal
Tier 2	7,001 to 15,000 (x LUE)	additional	\$7.11 Per Tgal
Tier 3	15,001 to 30,000 (x LUE)	additional	\$8.63 Per Tgal
Tier 4	30,001 to 50,000 (x LUE)	additional	\$10.15 Per Tgal
Tier 5	Over 50,000 (x LUE)	additional	\$12.69 Per Tgal



Commercial & Hydrant meters:

	First 1,000 gallons based on Meter Size (below)		
Tier 1	1,001 to 7,000	<i>additional</i>	\$5.58 <i>Per Tgal</i>
Tier 2	7,001 to 15,000	<i>additional</i>	\$7.11 <i>Per Tgal</i>
Tier 3	15,001 to 30,000	<i>additional</i>	\$8.63 <i>Per Tgal</i>
Tier 4	30,001 to 50,000	<i>additional</i>	\$10.15 <i>Per Tgal</i>
Tier 5	Over 50,000	<i>additional</i>	\$12.69 <i>Per Tgal</i>

Wholesale meters:

	First 1,000 gallons based on Meter Size (below)		
Tier 1	1,001 to 30,000	<i>additional</i>	\$5.58 <i>Per Tgal</i>
Tier 4	30,001 to 60,000	<i>additional</i>	\$7.11 <i>Per Tgal</i>
Tier 5	Over 60,000	<i>additional</i>	\$9.64 <i>Per Tgal</i>

Meter Size - LUE	\$	Meter Size	\$
3/4" - 1.5	30.00	3" - 20	400.00
1" - 2.5	50.00	4" - 40	800.00
1.5" - 7	140.00	6" - 64	1,280.00
2" - 10	200.00	8" - 112	2,240.00
		10" - 220	4,400.00

LUE = Normal Max Flow X 0.8 X \$20.00 (1.5" to 10")

Wastewater Rates

Residential:	First 3,000 gallons of water used	\$17.00
	3,001 + gallons of water used	<i>additional</i> \$4.95 <i>Per Tgal</i>
Commercial:	First 3,000 gallons of water used	\$21.00
	3,001 + gallons of water used	<i>additional</i> \$4.95 <i>Per Tgal</i>
Multi-family:	First 3,000 gallons of water used x LUE	\$21.00 x LUE
	(3,001+ x LUE) gal of water used	<i>additional</i> \$4.95 <i>Per Tgal</i>

Tgal = 1,000 gallons

Sludge Waste Transporter

Permit:	<i>annually</i>	\$250.00 <i>per unit</i>
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Account Fees:

Account Set Up Fee	\$30.00
Account Transfer Fee	\$30.00
Water Acquisition Fee	\$6.00 <i>per month</i>
Administrative Fee	\$25.00
Late Penalty	\$10.00
Daily Hydrant Rental Fee	\$7.50 <i>per day</i>

Security Deposits:



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Residential		\$120.00
Temporary Service Request (5 days or less)		\$40.00
Commercial/Industrial	<i>Two months estimated use</i>	
Garbage Only Accounts	<i>Two months prepayment</i>	
Hydrant		
Meters		\$750.00
Commercial Rolloff Dumpsters		\$800.00

Meter Installation and Tap Fees

Installation:	5/8" Meter to 1" Meter*	\$65.00
	1 1/2" Meter to 2" Meter*	\$85.00
	3" Meter to 4" Meter or larger*	\$120.00
	6" Meter and Larger	\$240.00
	Hydrant Meter	\$50.00
	Meter Box Replacement Fee* (+10% markup)	\$65.00
	* plus meter cost	

Water Taps:	Water Impact Fee (if applicable)	\$3,595.00
	Short Service (main on same side of street)**	\$625.00
	Long Service (main no on same side of street)**	\$1,675.00
	** plus meter/supply cost	

Wastewater Taps:	Wastewater Impact Fee (if applicable)	
	6 feet deep or less	\$1,650.00
	Each additional foot over 6 feet	\$375.00
	CCMA Fee	\$1,800.00
		<i>plus admin fee</i> \$15.00
	5 ft deep or less	\$1,373.00
	Each additional foot over 5 feet	\$375.00

* Due to fluctuation of meter and supply costs, parts will be quoted at time of permitting at our cost plus 10%

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PARK FEES

Niemietz Park Picnic Area	Deposit	\$55.00
	Resident	\$75.00
	Nonresident	\$115.00
Niemietz Meeting Room and Kitchen	Deposit	\$150.00
	Resident	\$150.00
	Nonresident	\$225.00
Niemietz Pavilion	Deposit	\$30.00
	Resident	\$75.00
Schlather Park	Nonresident	\$115.00
	Electric per hour (Niemietz Park Only)	\$20.00
	Veterans Park Pavilion #1	
Veterans Park Pavilion #2	Deposit	\$30.00
	Resident	\$50.00
	Nonresident	\$75.00